



SOLID WASTE CHECKLIST

The Solid Waste Checklist can be used to document the amount and types of waste being generated, to identify opportunities to reduce waste generation, and to implement changes to current practices.

Date of waste assessment _____

Checklist completed by _____

Collection Methods/Means

Hauler Contract (Yes/No/ Don't Know)	Collection Frequency (e.g., 1x/wk; 3x/mo)	Dumpsters: How Many? What Size? (4, 8, 15 yd ³)	Currently Recycling (Y/N)	Type of Recycling Containers (e.g., bins, totes, dumpsters)	Who pays for trash service? (self or landlord)

Materials Generated

Check if generated	Types of Waste	Reduce	Reuse	Recycle	Comments
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Paper

	Office Paper				
	Cardboard				
	Newspapers				
	Catalogs, Mail				
	Other				

Wood

	Pallets				
	Planks, sheets				
	Other				

Check if generated	Types of Waste	Reduce	Reuse	Recycle	Comments
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Glass

	Bottles				
	Other				

Plastic

	Soft drink, water bottles				
	Milk, orange juice jugs				
	PVC piping				
	Shrink wrap/ pallet wrap				
	Rigid or molded plastics				
	Styrofoam [®]				
	Other				

Metal

	Steel				
	Tin, aluminum cans				

Food

	Lunch room, cafeteria scraps				
	Kitchen Scraps				

Next Steps

- Contact RIRRC/DEM for follow-up appointment (david@rirrc.org or alyson.silva@dem.ri.gov)
- Form an internal Green Zone committee to design and implement programs
- Contact waste hauler to review collection options